

**P&F Association General Meeting  
Agenda  
21<sup>st</sup> February 2022**

**Welcome Prayer**

**Meeting Opened:** 3:31pm

**Present:** Leah Gale, Libby Taylor, Emma Warren, Ash Freestone, Sian Simmons, Lorrae Carlson, Tash Cress, Kyle Carlson, Mel Allen

**Apologies:** Rodney Taylor

**Minutes of Previous Meeting – Read by:** Leah   **Moved:** Mel   **Seconded:** Ash

**Business Arising from Minutes of Last meeting:**

Nil

**Correspondence – Inwards**

- Mothers day Fundraiser
- 19<sup>th</sup> Jan LW Reid Invoice \$128.70
- 19<sup>th</sup> Jan LW Reid Invoice \$875.17
- 28<sup>th</sup> Jan LW Reid Invoice \$120.00
- CSPWA Affiliation Invoice
- Westpac Statements for all accounts from December ( Printed out from online banking) and given to Libby.

**Correspondence – Outwards**

- Sundowner Notice on Facebook

**TREASURER’S REPORT AS OF 31<sup>st</sup> January 2022**

- WORKING ACCOUNT \$ 4121.82
- UNIFORM ACCOUNT \$ 4366.82
- BONUS SAVER \$ 3901.96
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- Review of P & F Financials completed by Deborah Maddock- Tabled
- Long Term account was mentions for the bonus saver account although we are waiting for confirmation from CSPWA about the changes and how this will affect our banking. Leah to look into it further.

Moved: Ash

Seconded: Emma

**Principals Report**

- As Attached

## General Business

- Signatories for Accounts- Libby to go into the Westpac Merredin
- Pay the CSPWA Affiliation Fee and completion of form – Libby to make payment. Leah will fill out the affiliation form online to update the new Executive Committee details.
- P & F Executive volunteers to have Volunteer police check & working with Children- All Executive Committee Members to provide a volunteer police check to Mel. Mel will send out the link as St Joseph's will make payment of the applications.
- Code of Conduct – All members to review the Code of Conduct this will be on the facebook page and on St Joseph's Website.
- P & F financials and meeting minutes to be emailed to Jodie and Mel to be uploaded onto the school website.
- Agenda Items to be emailed to P & F email address- Leah and Mel to organize a new email account as the previous one is not operating.
- Football/Netball afternoon tea – It was put to the attendees to participate in fundraising by running a football/Netball afternoon tea. Parents will be asked to bake a dish that can be part of the afternoon tea. Volunteers will be required to take money, Set up , Clean up and make coffee and tea. P & F to supply milk for the afternoon. It was a unanimous vote to participate. Dates TBA when known.
- Chocolate fundraising to go ahead again for another year Libby will order 55 boxes to be sold. Parents to receive a letter to nominate how many boxes they wish to sell. Left over Chocolates to be sold on the movie night.
- Mother's Day Gifts – Order to be made before the 28<sup>th</sup> of 100 items out of the catalogue attendees have marked preferences in the catalogue. Lorrae to Order and give invoice to Libby.
- New laptop for Treasurer – This will be discussed closer to October. The Community Grant from the Shire will be available and we may be able to apply for that to get a new laptop.
- Radio Mine site looking to support P & F Daniel Brookes- Leah suggested getting a quote for the Building blocks for the early years.
- Teachers currently making a wish list for the P&F.

Movie Night – Friday 1<sup>st</sup> April -If going ahead ( we will need to follow the covid mandates) – open at 5:30 for movie to start at 6:30pm

- If Movie night is not permitted at the school option bios to approach the shire to have at Rotary park.
- Left over chocolates to be sold
- Popcorn – P & F to ask Petrina Pearce if we may borrow her Popcorn machine for the night.
- Juice Boxes, soft drink and water
- Lolly bags
- Sausage Sizzle and meat and gravy rolls
- Fairy floss? – Leah to source possible fairy floss stockists. (Shan Carnicelli was mentioned)
- Letter to go out to parents for catering purposes.
- Free Entry for all. We will fundraise by selling food and drinks etc.
- Lorrae and Kyle to provide sound and screen.
- Kyle suggested he will ask his wholesaler contacts for donation of meat.
- Suggested movies -
  - Sing 2

- Encanto
- Clifford
- Luca
- Poll to go to the St Joseph's Students to choose the movie.

Things to be finalized at the next meeting.

Moved: Kyle

Seconded: Sian

**Next Meeting:** 14<sup>th</sup> March 3:30pm

There was a vote put to attendees of the time of the next meeting and unanimous vote for after school. Location to be advised depending on void restrictions.

**Meeting Closed:** 4:13pm