

**P&F Association General Meeting
Minutes
14th March 2022**

Welcome Prayer

Meeting Opened: 3:36pm

Present: Leah Gale, Libby Taylor, Tash Crees, Lorrae Carlson, Simon Rodgers, Mel Allen

Apologies: Rodney Taylor, Emma Warren, Kyle Carlson, Sian Simmons

Minutes of Previous Meeting – Read by: Leah Moved: Mel Seconded: Tash

Business Arising from Minutes of Last meeting:

- Signatories for Accounts- Libby will be heading to Merredin this week to sort access to internet banking.
- Committee advised to pay the CSPWA Affiliation Fee and complete form- Leah has completed the form online and has received confirmation of the updates. Libby to pay the Fee when she has access to banking.
- P & F Executive volunteers to have Volunteer police check & working with Children – Mel to send through the links for executive committee to complete today.
- Agenda Items to be emailed to P & F email address- New email address has been set up as stjoeyspnf@gmail.com .
- Chocolate fundraising- Chocolate have been received and majority gone out to families wishing to participate. Five boxes of eggs are still available.
- Mothers Day Gifts – Gifts were ordered by Lorrae on the 22nd Feb, Invoice has been given to Libby and now just waiting for their arrival. Libby to pay the invoice.

Moved: Tash Seconded: Libby

Correspondence – Inwards

- Smart gift ideas Invoice - \$447.50 due 15/03/2022

Correspondence – Outwards

- Notice of meeting on Facebook
- Chocolate fundraiser letter sent to parents

TREASURER’S REPORT– Due to technical issues report is not available. When the bank has corrected the issues. Libby will complete the report.

LW Reid invoices that were due on the 28th Feb have been paid.

Moved: Mel Seconded: Simon

Principals Report

- As Attached

General Business

- Teachers wish list- Mel advised not quite complete still waiting on quotes for some items. Mel will send to the P&F by the end of the week.
- Leah and Lorrae to complete a letter to go out to parents to touch base about chocolates with amounts due from each person.
- Football/Netball Afternoon tea dates TBA. Jess will get football fixtures to committee and we can discuss on dates at next meeting.
- Firewood raffle- We will decide next meeting a date/weekend to commence a firewood raffle depending on the football fixtures.

Movie Night – 1st April 2022

- Level 2 restrictions to be finished by the proposed date of Movie night. P & F have decided to go ahead.
- Leah to follow up with Jodie at the Shire in regards to having it at Rotary Park .
- Leah to discuss with Jodie re: fencing of the area.
- Committee to put out letter and notices for community members for catering purposes. Letter out to school families and to advertise on the discussion board.
- P & F discussed a poll to go out the the students to decide on the movie (Lorrae to do up slip for the students to fill out on Tuesday 15th)
Choices are : Sing 2
Luca
Encanto
Clifford
- Petrina has agreed to lend the P & F committee her popcorn making machine for the evening. Thank you very much Petrina. Petrina advise to get black and gold popcorn and butter from Harcher's in Merredin.
- Libby to get prices on the following from Harcher's for the evening.A budget of \$500 to purchase the following for the evening:
 - Popcorn
 - Fairy Floss
 - Juice boxes
 - Small packets of chips
 - Butter
 - Soft drinks- Tash to ask Netball Committee about Softdrink in the shed that needs to be used.
 - Bread/rolls either from Bakery or foodworks SX
 - Tomato and BBQ Sauce
 - Bags for popcorn
 - Bags for lollies
 - Napkins
 - Paperplates
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- Sausage sizzle and Meat and gravy rolls – Sausages either provided by Wholesaler or purchased by Foodworks
- Sausages to be precooked and kept warm in a slow cooker.
 - Ash to possibly cook the sausages
 - Tash – Meat in slow cooker
 - Simon- to donate a pork roast
 - Kyle will ask his old supplier if he can get any meat donated or discounted. He will get back to the committee with a quote.
- Covid safety plan is required for the evening. Mel to send through the link with details of what we require. Leah and Lorrae to organize.
- Nic from the Shire to provide a QR code for all attending to check in.
- Kyle and Lorrae to supply, set up and pull down out door cinema with sound system.
- BYO alcohol – Committee to apply for a licence from the Shire.
- Leah to ask the shire about the possibility of using the community hall if raining. If this is not possible we will have to cancel.
- Movie cost if required donated by Lorrae and Kyle Carlson.
- Save the date letter to go out as soon as results from the poll from the students
 - Prices agreed on items sold on the night:
 - Meat & Gravy roll \$8
 - Sausage in bread \$ 2
 - Small packets chips \$1
 - Lolly bags \$1
 - Juice boxes \$2
 - Soft Drinks \$3.50
 - Popcorn \$4

Moved: Mel

Seconded: Simon

Next Meeting: 2nd May 2022 time and venue TBA

Meeting Closed: 4:26pm