

**St Josephs School**  
**Catholic School Advisory Annual Community Meeting**  
**Finance Officer Report**

2025 has once again been a year of significant change and development for our administration team, as we navigated several updates to finance processes and procedures as directed by CEWA. The changes include the introduction of a new payroll system which is set to roll out in June of 2026, changes to Zycus (the procurement channel) and significant changes to budget processes.

**Fee Structure**

The low fee structure for 2026 sees a slight increase in fees as follows:

- **Kindergarten:** \$125 per year
- **Pre-Primary to Year 6:** \$300 per year
- **Building Levy:** \$50 per family (this remains unchanged)

St Josephs has also reintroduced book lists to be supplied by parents to reduce overall spending and meet budget requirements.

**Projected Enrolments for 2026**

To date our projected enrolments for 2026 is sitting at 37. Current enrolments are 37.

**Infrastructure Team**

CEWA's infrastructure team visited school in late July and in November. From those visits they have pinpointed projects that they would like to fund.

The infrastructure team have confirmed to date.

- restumping of the Junior/Senior Room building and reroofing of the admin building. They are in the planning stages of adding the refurbishing of the outdoor area behind the Junior/Senior Rooms which would be welcomed by the school.

**2026 Budget**

The 2026 Budget was submitted in August 2025.

In 2025 CEWA introduced a new format in the budget space. In the past we have requested budget amounts, and these were then approved by the CEWA team.

This year CEWA provided budget figures based on 3-years of historic spending data. We then had to determine if the allocated amount was sufficient for the 2026 school year and if not, a budget adjustment was requested.

The 2026 school budget was finalised in August 2025 with approval granted 10<sup>th</sup> November 2025 (please see the budget letter).

## **2026 Staffing**

This year saw Deborah Maddock continue her role as Finance Officer 1 day per week. Debs' assistance with the finance process has been welcomed in what has been a busy year.

I would like to thank Emma Warren for her efforts as Admin Officer for the past two years. I wish Emma, Nic and family all the best with their move to York. In 2026 Laura Della Bosca will take over as Finance Officer and Michelle Pedrin will transition into the Admin Officer position. I wish Laura and Michelle all the very best in their new roles and I know the front office is in good hands.

I would also like to personally thank both our staff and all our St Joes community for your support over the last 5.5 years. I will miss you all and wish the school all the very best in 2026.